



Student Visa

Please visit the nearest Turkish consulate to check your visa needs.

Health and Insurance

All exchange students should have a valid health insurance. Also, it is needed to apply for the residence permit. One of the following insurances is accepted:

1. A document confirming that you can benefit from the medical services in Turkey based on a Bilateral Agreement signed between the two countries concerning the Social Security (If Turkey and your home country has a social security agreement, visit the social security body in your country to get a document called *formular* and further information. After your arrival in Turkey, have this document approved by Turkish Social Security Office. You can use this approved *formular* as your insurance)

Here you can find the list of Social Security agreements:

- Germany T/A 11, T/A 9, T/A 20
- Holland N/TUR 106, N/TUR 111, N/TUR 121
- Belgium B.T.8, BT 16
- Austria A/TR 3, A/TR 4
- France SE 208-01 FT, SE 208-02 FT SE 208-30 FT, SE 208-06 A FT, SE 208-28 FT, SE 208-09 FT
- T.R.N.C. T.R.N.C. /R.T. 3, T.R.N.C. /R.T.6
- Romania R/TR 3, R/TR5, R/TR 6
- Bosnia and Herzegovina BH/TR 4, BH/TR 6, BH/TR 7
- Czech Republic CZ/TR 111
- Macedonia MC/TR 4, TR/MC 6
- Luxemburg TR/L 3, TR/L 5
- Albania AL/TR 4, TR/AL 5

2. Private General Health Insurance should be issued **in Turkish language** and should include the following statement in Turkish language **"This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications."**

3. If you need to buy your insurance in Turkey, here is the list of Insurance Companies in business in Turkey: <http://www.tsb.org.tr/non-life-companies.aspx?pageID=965>

4. Notification letter: if you do not have a valid health insurance, please sign the notification letter (to be obtained from YTU EU Office) as a commitment that you'll apply to Turkish Social Security Institution within 3 months after your arrival in Turkey.



Residence Permit

As a student, you are obliged to apply for a valid residence permit in the Republic of Turkey, to the Directorate General of Immigration Management (Göç İdaresi Genel Müdürlüğü). You will make the permission application for residence after you arrive in Turkey and your document will be sent to the address you stated in your application.

The residence permit application is made in two steps:

1. Online application (**within 30 days after your arrival**)
2. Submission of documents to the Immigration Management Office: (**You will go to the Immigration management office on the day of appointment along with the required documents!**)

How to Make the Online Application

! Before starting your application make sure that:

- You have a passport valid at least 60 days longer than your Erasmus stay
- Your health insurance should cover your Erasmus stay

1. Visit: <https://e-ikamet.goc.gov.tr>
2. Select: First Application
3. Fill the pre-registration form
4. According to your communication preference, a verification code will be sent to you. In order to continue your residence permit application, you must enter this verification code.
5. Choose “student resident permit application”
6. Fill out the form and do not forget to upload your photo.
7. “Contact details in Turkey” is as follows:

Province	: İSTANBUL
District	: BEŞİKTAŞ
Quarter/Village Quarter	: YILDIZ MAHALLESİ
District, Street, Avenue, Square (DSAS)	: YILDIZ TEKNİK ÜNİVERSİTESİ YOLU SOKAĞI
Block	: 38- Kamu – Ana giriş - Bilinmeyen
Single Space	: 1- Okul, Üniversite - Kamu – Bilinmeyen
Phone 1:	0212 383 56 55
Phone 2:	0212 383 56 54

8. “Education Information (Continuing)” is for your Erasmus Education at YTU:

Student Number	: See your Student ID card / Student enrolment letter
Type of School	: State



Beginning/Ending Dates of Study : See your Letter of Acceptance

9. Income Information : No income
Source of income : Family, grants, etc...
Current occupation : Student

10. "Student residence permit information"

Reason of Stay: Those who come as a student within the scope of other International Exchange Programmes (1 year)

11. After you have completed the whole form correctly:

- Click "Make/Change the Appointment"
- Choose "I would like to make an appointment only for myself."
- Place of Appointment, choose : **İstanbul İl Göç İdaresi Müdürlüğü**
- Click "make an appointment"
- Save and print the document
- Keep this document to submit to the Immigration Management Officers

Card Fee & Tax Number

In order to pay the fee for residence permit (app. 63 TL), you should take a tax number from "Gelir İdaresi Başkanlığı" (Revenue Administration Directorate) with your passport and passport copy, and then you can make your payment in the same building to the Pay desk. Keep the fee receipt to submit the migration officers.

<p>GELİR İDARESİ BAŞKANLIĞI</p> <p>Address: Akşemsettin Mahallesi Adnan Menderes Bulvarı (Vatan Caddesi) No:56 Fatih / İstanbul (opposite Emniyet-Fatih metro station)</p>	<p>How to go there:</p> <p>Take the metro (red line, M1a) and disembark at "Emniyet-Fatih" station (metro map attached in the e-mail)</p>
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Required Documents	Explanations	Check
Residence Application Form	to be obtained as a pdf document at the end of the online application (must be signed by the foreigner and/or his/her legal representative)	
Original Passport or a document substituting a passport and copy of it	Its validation date has to be 60 days longer than the requested residence permit period. (Copy: Pages containing identity information and photo, pages showing the last entry and validation, also processed pages)	
4 photos	taken within the last 6-month (frontal, clear face, in a way that the foreigner can be recognized easily) with a white background and as biometric (Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise residence permit document shall not be issued!)	
Financial Support Document	If you receive a grant from your university/country, you can get this paper from the granting institution.	
Health Insurance	One of the following insurances is accepted: -A document confirming that you can benefit from the medical services in Turkey based on a Bilateral Agreement signed between the two countries concerning the Social Security -Private General Health Insurance should be issued in Turkish language and should include the following statement in Turkish language "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications." -Notification Letter for Health Insurance to be obtained from YTU EU Office should be signed as a commitment that you'll apply to Turkish Social Security Institution within 3 months after your arrival in Turkey. If you need to buy your insurance in Turkey, here is the list of Insurance Companies in business in Turkey: http://www.tsb.org.tr/non-life-companies.aspx?pageID=965	
Student Enrolment Letter	Remind EU Office one week before your appointment for the enrolment letter so that it can be prepared for you. You will receive an email to stop by EU Office to get it.	
Fee Receipt	Showing that you paid for card fee which is 63 TL	
Consent Letter of the parents	In cases where the person concerned is under the age of 18	
Certificate of Birth	In cases where the person concerned is under the age of 18	
Name Equivalence Certificate	If name and surname are not written separately in passport, it is required that you to submit document to be taken from your own country representatives showing clear identity information to administration.	
The administration may always ask for additional information and documents concerning your residence permit request.		